

# Frequently Asked Questions

## What is the reporting time?

- Pupils will **report to school by 7.30 a.m.**
- They will **proceed directly to their classrooms** for silent reading before the commencement of our **PRe-Assembly Moments (PRAM)** at 7.25 am and the daily Flag Raising Ceremony at 7.30 am.
- Access to the school by foot is via the Front Gate and/or Back Gate.
- Vehicles are allowed to drive in through the Main Gate for parents to drop off the pupils at the Foyer in the morning. Motorcycles are to stop near the staircase area where a staff will be on duty.
- Pupils will be considered late if they arrive in the classroom after 7.30 am.

# Frequently Asked Questions

## What is the dismissal time?

- For the well-being of all pupils and parents, our school has adopted staggered dismissal timings. As such, **all P1 pupils will be dismissed at 1.20pm daily.**

## Where will my child be waiting during dismissal?

- There are a few dismissal points and pupils will be dismissed **according to the dismissal arrangement stated on their name tags.**
- To avoid confusion for our children and teachers, parents are strongly encouraged to adhere strictly to the daily dismissal arrangements made. Should there be a need to make any changes, parents are to inform the Form Teacher ahead of time via our General Office number at 6412 1690.

# Frequently Asked Questions

**What happens during dismissal if my child is attending the school-based Student Care Centre (Little Professors @ Westwood Pri.)?**

- For pupils going to the school-based Student Care Centre (Little Professors), they will wait in their classrooms to be picked up by their respective SCC teachers.

**What happens during dismissal if my child is taking the school bus or going to the external Student Care Centre (SCC)?**

- For pupils taking the school bus, they will be picked up by the school bus attendant at the school bus waiting area. When all pupils have gathered, the bus attendant will bring them to board the school bus.
- For pupils going to the external SCC, they will gather at the sheltered basketball court where their respective external SCC teachers will pick them up.

# Frequently Asked Questions

## What are the After-School Care options available?

- Little Professors @ Westwood partners our school in providing school-based student care services to our pupils. Parents may contact Little Professors at 8606 1170 or [westwood@littleprofessors.com.sg](mailto:westwood@littleprofessors.com.sg) for any enquires during operating hours.
- Alternatively, parents may access this link to get details:  
<https://www.facebook.com/littleprofessorslearningcentre>

# Frequently Asked Questions

## **Does Westwood have a school bus service?**

- Yes, our school bus vendor is **JK 59 Transport Pte Ltd** and they can be contacted at **6465 5959** and at [transport@jk59.com](mailto:transport@jk59.com) for any enquires. Do liaise with them early on the signing up for the school bus transport.
- Registration form can be downloaded from the school website <https://westwoodpri.moe.edu.sg/our-partners/2022-p1-parents>

## **Can I drive into the school to drop off my child in the morning?**

- Yes, parents may drive into the school compound to drop off their child at the designated drop off point in front of the foyer during reporting time.

## **Can I park in the school to wait for my child during dismissal?**

- Vehicles are NOT allowed to enter the school at dismissal time for the safety of our pupils. Please park at the neighbouring carparks before waiting for your child at the designated parent holding areas.

# Frequently Asked Questions

## **What is the Recess and Snack Break timings for P1?**

- The recess timing for **P1** is from **9.00 a.m. to 9.30 a.m.**
- The snack break timing for **P1** is from **12.00 pm to 12.10pm** and will be conducted in the classroom. Pupils are strongly encouraged to bring dry, healthy snacks e.g. bread, biscuits and cereal.
- These timings will also be indicated in the timetable given to the pupils during P1 Induction Programme.

## **What types of food (including their prices) are sold in the canteen?**

- For information on the canteen menu, please refer to the below link:  
<https://westwoodpri.moe.edu.sg/administration/canteen-matters>

# Frequently Asked Questions

## **How much pocket money should I give my child?**

- The set meals in our school canteen range from \$1.50 to \$2.00.
- We will recommend a daily allowance of not more than \$3.00.
- Parents are also encouraged to go through the types and prices of food available with their child to determine the amount of pocket money he/she requires.

## **What if I have forgotten to give my child any pocket money?**

- Pupil is advised to approach his/her teacher for help.
- We have also set aside biscuits for our pupils at the General Office.
- Pupils are not allowed to borrow from, or lend money to other pupils.

# Frequently Asked Questions

**Will there be a physical school tour for the P1 pupils on the first few days?**

- Yes, a school tour will be conducted during the P1 Induction Programme during the first few days of school to help the P1 pupils familiarise with the school environment.



# Frequently Asked Questions

## Communication channels between school and parents?

- Letters, Announcements and Consent Forms will be sent via Parents Gateway (PG) to parents so please come onboard the PG if you have not already done so.
- An introduction letter with email addresses of the Subject Teachers will be given to pupils during the P1 Induction Programme on the first day of school in 2023. Parents can email the teachers or call the General Office to leave a message for the teachers to return the call when they are available. The response time for teachers to revert to parents is within 3 school working days.
- Alternative communication platforms e.g. ClassDojo/Telegram may also be set up by the Form Teachers to communicate with parents. **Please check with the Form Teachers on these as they are not mandatory.**

# Frequently Asked Questions

## What should I do if I need to visit the school?

- Parent/guardians will have to fill in their details, take their temperature, complete the 'Safe Entry' routine and obtain a Visitor's Pass from the Security Guard House before proceeding to the General Office for further assistance, subject to changes in the SMM and school security requirements.
- Kindly note that visitors are strictly **NOT allowed to loiter** in the school compounds.

# Frequently Asked Questions

## **What happens if my child feels unwell during a lesson?**

- Pupil is advised to inform his/her teacher immediately if he/she feels unwell. He/She will then be sent to the General Office where the Office staff will attend to him/her.
- Parent/guardian will be informed, especially if the pupil needs to be sent home to see a doctor. Parent is to make the necessary arrangements to fetch the pupil from the General Office.

# Frequently Asked Questions

## **What if my child loses his/her belongings in school?**

- The Lost and Found corner is located in the canteen. Pupils are advised to look through the items at the corner (set up in the centre front of the canteen stall) if he/she has lost something.
- Parents are to assist their child to label all of his/her items e.g. water bottle, lunchbox, wallet, pencil case or mask holder so that he/she is able to identify them, if found.
- Pupils have to be responsible for their own belongings and the school shall not replace or provide restitution for lost or damaged personal belongings.
- Valuables, electronic games, cards and toys should not be brought to school.

# Frequently Asked Questions

## **Can my child bring mobile/electronic communication devices to school?**

- Mobile phones, smart watches or any devices capable of communicating, capturing and storing images should not be brought to school.
- Pupils found to be in possession of these devices will have them confiscated and items will be returned only to their parents.
- School will also not be held responsible for any loss of these valuable devices.

## **What if I need to contact my child urgently?**

- For urgent cases, parents may call the General Office at 6412 1690 to leave a message and our staff will pass the message to the child.

# Frequently Asked Questions

**What are the subjects for Primary 1?**

|                    |                               |
|--------------------|-------------------------------|
| <b>ART</b>         | Art                           |
| <b>EL</b>          | English Language              |
| <b>MA</b>          | Mathematics                   |
| <b>MTL</b>         | Mother Tongue Language        |
| <b>MU</b>          | Music                         |
| <b>PAL</b>         | Programme for Active Learning |
| <b>PE &amp; HE</b> | Physical & Health Education   |
| <b>SS</b>          | Social Studies                |

# Frequently Asked Questions

**How does a typical Primary 1 timetable look like?**

Below shows a typical Primary 1 timetable in the academic year (subject to changes in 2023).

| TIME \ DAY | 7.30 am-8.00 am | 8.00 am-8.30 am | 8.30 am-9.00 am | 9.00 am-9.30 am | 9.30 am-10.00 am | 10.00 am-10.30 am | 10.30 am-11.00 am | 11.00 am-11.30 am | 11.30 am-12.00 pm (Snack Break) | 12.00 pm-12.30 pm | 12.30 pm-1.00 pm | 1.00 pm-1.30 pm |
|------------|-----------------|-----------------|-----------------|-----------------|------------------|-------------------|-------------------|-------------------|---------------------------------|-------------------|------------------|-----------------|
| MONDAY     | ASS             | EL              | EL              | MA              | Recess           | MA                | MU                | MU                | MT                              | MT                | MT               | EL              |
| TUESDAY    | THRIVE          | EL              | EL              | EL              | Recess           | EL                | MT                | MT                | MT                              | LIB               | MA               | MA              |
| WEDNESDAY  | THRIVE          | PE              | PE              | MA              | Recess           | MA                | EL                | MT                | MT                              | EL                | ART              | ART             |
| THURSDAY   | THRIVE          | EL              | SS              | MA              | Recess           | MA                | PAL               | PAL               | PAL                             | MT                | MT               | MT/CCE          |
| FRIDAY     | WWW             | EL              | EL              | EL (Spelling)   | Recess           | PE                | PE                | EL                | MT                              | MT                | MT/CCE           | EL              |



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# Frequently Asked Questions

**Do the children have to bring all their books and files on a daily basis?**

- Pupils should pack their bags daily according to the lessons stated in their timetable.
- Form/subject teachers will also be collecting and storing some of the textbooks, workbooks, exercise books and files in school to prevent students from carrying heavy bags to school everyday.





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# Frequently Asked Questions

## **What type of bag should I get for my child?**

- Bags of lightweight material with padded straps and few compartments are recommended for school. Trolley bags are discouraged as they can also be hazardous and cause accidents, if not handled well.
- Total weight of the school bag should not exceed 3.5 kg to 4 kg, or 10 to 15 percent of the child's weight.

## **Does my child need to carry his/her school bag up the stairs?**

- All P1 Form classrooms are situated at level 1. Hence there is minimal need for P1 pupils to move up the staircase with their school bags.

# Frequently Asked Questions

## What to pack for the first day of school?

- As we are conducting an induction programme for P1 pupils on the first few days of school, there will not be any formal teaching lessons. Pupils are **only required to bring their basic stationery, some pocket money or packed food for recess, and dry, healthy snacks for snack break.**
- Parents are advised to label all of your child's personal items like his/her wallet, pencil case, water bottle, lunch/snack pack, school bag and school shoes for easy identification. Do provide a clean resealable bag or face mask container for keeping of your child's face mask as well. It would also be good if your child carries a clean and spare face mask in his/her school bag.

# Frequently Asked Questions

## **What is the Pupil Handbook used for?**

- The Pupil Handbook contains important school information and pupils use it to record their daily homework.
- If there are important messages or reminders, teachers may note it down in the Pupil Handbook. It also serves as a communication channel with the class teachers for short notes/messages. Parents can leave a note in the handbook and get their child to show it to the class teacher(s).

# Frequently Asked Questions

## **How are the P1 classes allocated?**

- Each class will have 30 pupils and we will try to ensure a balanced number of the gender as far as possible.

## **What is the teacher pupil ratio for each class?**

- The Teacher to Pupil ratio for each P1 class is 1:30.

# Frequently Asked Questions

## **How will children with Special Education Needs (SEN) be supported?**

- Specialised personnel, provisions and programmes will be deployed to provide the following special needs support catering to the different levels and learning needs of our pupils. The list below is not exhaustive:
  - Learning and Behavioural Support (LBS) provided by Allied Educators will provide individual or small group interventions or skills training, or in-class support.
  - Learning Support Programmes (LSP) will also be conducted for selected Primary 1 and 2 pupils who need additional help with the learning of English Language and Mathematics. This programme is held during curriculum time daily, and in small groups of 8 to 10 pupils.

# Frequently Asked Questions

**Are there exams for P1? If there are no exams, how do the teachers assess my child's learning progress?**

- There will be no examinations/weighted assessments for P1 and P2 pupils. The teachers will use non-weighted assessments to support pupils' learning, gauge their learning progress and address learning gaps. They will also gather information about pupils' learning through learning checkpoints such as class discussions, in-class work, bite-sized tests, performance tasks and qualitative descriptors will be used to report pupils' progress in their report books.

**What if I want to know about my child's learning progress in school?**

- We encourage parents to engage in regular conversations with their child about his/her learning progress. Books and files will be returned periodically for parents to have a better idea of their child's learning progress in school. Please acknowledge and return the items promptly. If parents need further clarifications, please do check in with the teachers.

# Frequently Asked Questions

## **How many sets of school uniform should I purchase for my child?**

- You may consider purchasing at least 3 sets for your child so after laundry they get to wear a clean set each day. Parents can purchase more sets if required.

## **How long does my child need to put on the temporary name tag?**

- Pupils should wear the customised temporary name tag during the first month of school, i.e. January 2022 or until the personalised name tags purchased from the School Bookshop have been sewn onto their uniforms.

# Frequently Asked Questions

## **Will Lower Primary pupils have any exposure to CCAs?**

- In Westwood Primary, CCAs will commence from Primary 4. However, pupils will have the opportunity to experience different types of sports, Visual and Performing Arts, etc. during their Physical Education (PE), Art, Music and Programme for Active Learning (PAL) lessons.



# Frequently Asked Questions

**Where do I find more information pertaining to P1 2023?**

- Information pertaining to Primary 1 2023 can be found via this link:

<https://westwoodpri.moe.edu.sg/our-partners/2023-p1-parents>



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**If you have a question  
that is not listed under the FAQs above, you can post your  
question via this link or QR code.**

**<https://go.gov.sg/2023p1query>**



**Thank you.**